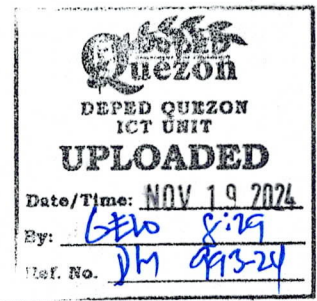




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



18 November 2024

DIVISION MEMORANDUM
DM No. 993, s. 2024

TRAINING OF SCHOOL HEADS IN CHARGE OF DISASTER RISK REDUCTION AND MANAGEMENT AND MEMBERS OF THE DRRM TRAINING TEAM ON BASIC INCIDENT COMMAND SYSTEM (LEVEL I CATEGORY)

TO: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisor
Public Elementary and Secondary School Heads
District DRRM Coordinators
All Others Concerned

1. In consonance with **R.A. No. 10121** also known as the **Philippine Disaster Risk Reduction and Management Act of 2010**, this office announces the conduct of **Training of School Heads in charge of Disaster Risk Reduction and Management and Members of the DRRM Training Team on Basic Incident Command System (Level I Category)** on **November 19 - 21, 2024** at **Queen Margarett Hotel Downtown, Lucena City**. Please see **Enclosure 1 for the List of Participants and TWG**.
2. To ensure attendance at the said training, all participants are advised to utilize November 18, 2024, as "Day 0". Please see **Enclosure 2 for the Travel Itinerary**.
3. The Training of School Heads in charge of Disaster Risk Reduction and Management and Members of the DRRM Training Team on Basic Incident Command System (Level I Category) will be a 3-day live-in training. **Transportation, meals and accommodation, and other incidental expenses for all participants will be charged to the 2023 Division DRRM Fund** subject to the usual accounting and auditing procedures.
4. Immediate and widest dissemination of this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

drmmapr/11/18/2024

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ENCLOSURE NO. 1 of DM No. 993 s. 2024

List of Participants and TWG for the Training of School Heads in charge of Disaster Risk Reduction and Management and Members of the DRRM Training Team on Basic Incident Command System (Level I Category) November 19-21, 2024

No.	Name of Participant	Office
1	ARVIN P. REPASO	SGOD - DRRM
2	JOHN ALVIN T. SANTANDER	SGOD - DRRM
3	AMIEL R. SARIO	Bonifacio ES
4	ANA MARIE A. OFALDA, PhD	San Andres Bundok ES
5	ANGELO L. APOLINAR	Kinagunan ES
6	BRYAN JOSE D. TIERRA	Biga-Labnig ES
7	CHRISTIAN M. BULGADO	Lubigan ES
8	CHRISTIAN J. RICAFFRENTE	San Luis I ES
9	EDWIN M. MANGUIAT	Domingo M. Isabedra Memorial ES
10	EDWIN P. DE CASTRO	Aquino ES
11	ELISA J. MANCENIDO	Banot ES
12	EUSEBIA CYNTHIA A. DE TORRES	Malabanban Norte ES
13	GUILLERMO D. OROGO	Talisay ES
14	HJALMAR H. ZACARIAS	Lual ES
15	JEANETTE O. HUFANCIA	Katakian ES
16	JOEL P. DE ROXAS	Emiliano Gala ES
17	JOSEPH C. HINANAY	Quezon NHS
18	JOSEPH A. JUBILO	Don Mariano L Barrameda ES
19	MARIAZITA M. GALLARDO	Calumanguin ES
20	MARLON R. DE SILVA	White Cliff ES
21	NEIL T. SANTANDER	Manggalayan Bundok ES
22	NOEL G. ORLANES	Bulakin ES
23	NOMER R. FRANCIA	Masanga ES
24	REINNARD CHRISTIAN G. MERANO	Tumbaga II ES
25	ROLDAN E. VALENZUELA	Masin ES
26	RUFINO P. ORDILLANO JR.	Calwit ES
27	SALVE R. AURELLANA	Palsabangon ES
28	TROY M. AZAS	Tulan ES
29	ARNOLD G. JARDEN	San Francisco 1
30	AGUIDO J. DELOS REYES	San Francisco 2

Technical Working Group	
ALFREDO OBLEFIAS	Logistic Officer

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ENCLOSURE NO. 2 of DM No. 0993 s. 2024

Travel Itinerary to Queen Margarett Hotel Downtown, Lucena City

	Date	Time	Activities
DAY 0			
1	November 18, 2024	2:00 PM	Arrival and check-in of all participants at Queen Margarett Hotel Downtown, Lucena City
DAY 1 - 3			
2	November 19-21, 2024	8:00 AM - 5:00 PM	Training Proper

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